



Mail completed form to:  
 OHIO SPEEDSKATING ASSN  
 c/o DENNIS CONRAD  
 3048 REGENCY PL  
 WESTLAKE, OH 44145

## Expense Reimbursement Request

*NOTE: Receipts must accompany this request in order to process.*

Skater / Account Name: \_\_\_\_\_

Skater Phone Number: \_\_\_\_\_

Date	Description	Transportation/ Mileage	Lodging	Equipment	Other	Total
Column Totals						
Subtotal						
Less cash advanced						
Total owed to you						
Total due						

***I attest that I have completed this form completely and understand that no reimbursement will be made without attaching original receipts and signing below.***

Please make check payable to (print name): \_\_\_\_\_

Please transfer funds to (print recipient): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

OSA or Club President: \_\_\_\_\_ Date: \_\_\_\_\_